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*For Black Committee*

OFFICE OF RESEARCH AND REPORTS

FUNCTIONAL STATEMENT

I. OFFICE OF RESEARCH AND REPORTS

1. The authority under which the Office of Research and Reports (ORR) operates derives from: Section 102 (d) (4) and (5) of the National Security Act of 1947, as amended, providing for performance by CIA of such services of common concern as the National Security Council (NSC) determines can be more efficiently accomplished centrally and such other functions related to intelligence affecting the national security as the NSC may direct; NSCID 1 (revision of 19 January 1950), Par. 8, directing Director of Central Intelligence (DCI) to perform for the benefit of existing intelligence agencies such services of common concern to these agencies as the NSC determines can be more effectively accomplished centrally; NSC action of 8 July 1949 on NSC 50 (as reported to DCI by Executive Secretary NSC in memo dated 8 July 1949) directing creation of a research and reporting unit to accomplish coordinated research in, and coordinated production of, intelligence in recognized fields of common interest and, in effect, conceding some degree of liberty in methods of organization; NSCID 15, 22 June 1951, directing the Central Intelligence Agency, with respect to foreign economic intelligence relating to the national security, to review requirements and facilities to meet them, to insure that all available Government talent is brought to bear on important issues, to evaluate data available and develop improvements, and to conduct research and produce intelligence to supplement that produced by other agencies and to fulfill requests of the Intelligence Advisory Committee (IAC); DCID 15/1, 14 September 1954, which assigns the primary production responsibility for economic intelligence on the Soviet Bloc to CIA; various directives relative to the use of intelligence from special sources; CIA directives relating to the function of this Office, of which the current issue is Regulation 1-130, 10 August 1954, Pars. 5 and 6; various other NSCID's, IAC-D's, and Agency directives cited below in connection with particular functions.

2. The Office of Research and Reports is one of the major intelligence components reporting to the Deputy Director / Intelligence. Under the authorities cited in Par. 1 above, its assigned mission is threefold: production of economic intelligence on the Soviet Bloc; production of geographic intelligence on all areas outside the US; and coordination of intelligence among the Federal departments and agencies in these specific economic and

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geographic fields and for the National Intelligence Surveys program. The intelligence-production parts of this mission are delegated to the three Areas of ORR--Economic Research, Geographic Research, and Coordination. The mission involves not only basic research and publication of results but also research in direct support of National Intelligence Estimates, other CIA offices, and other Government units.

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## II. ASSISTANT DIRECTOR AND OFFICE STAFFS

3. The Assistant Director directs the over-all programming and conduct of economic and geographic research and intelligence production and guides the interagency coordinating activities that have been entrusted to this Office. He is chairman of the inter-agency Economic Intelligence Committee (Par. 9 below) and CIA representative on the Economic Defense Advisory Committee (Par. 15 below). The Assistant Director receives support from three staffs authorized by CIA Regulation 1-130 Par. 7 (Fig. 3), and maintains in his own office administration of ORR activities overseas.

4. The Administrative Staff provides advice to the Assistant Director and support to all components on administrative matters, including personnel, training, security, travel, space and property, budget, employee services, management programs and surveys, and liaison with administrative offices reporting to the Deputy Director / Administration.

5. The Projects Control Staff advises on the status of intelligence production within the Office, processes incoming requests for intelligence support, maintains records and issues periodic reports on intelligence produced, insures that dissemination of intelligence produced by this Office conforms with existing regulations and policies, and maintains reading files of all ORR publications and other CIA finished intelligence.

6. The Intelligence Information Staff is responsible for providing needed information to all components of this Office. In addition to normal message-center and document-control functions, this staff, under the authority of NSCID 15 and of Agency Regulation 1-130, 6 d, coordinates preparation of information requirements and document evaluations in support of the ORR research program. This staff furnishes the secretariat for the Requirements Subcommittee of the Economic Intelligence Committee (Pars. 9 and 10 below). The Intelligence Information Staff's two branches function as follows:

Control Branch receives, scans, and selects incoming documents for routing within ORR; controls TOP SECRET and registered documents and all documents sent outside this Office; maintains records of classified documents; processes translation requests and inter-library and hard-to-locate document loans; and provides messenger service for this Office.

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Requirements Branch compiles and transmits to collectors continuing and ad hoc statements of ORR intelligence-information needs; procures and forwards evaluations of field reports; arranges briefings and debriefings for benefit of ORR personnel; arranges security clearances for official contacts between ORR personnel and non-CIA personnel. At the request of the Department of State, this branch assembles guidance for Foreign Service economic reporting officers behind the Iron Curtain. Also at State's request, this branch assists in coordinating the Comprehensive Economic Reporting Program established by State under authority of Executive Order 10249. Under the general guidance of the Economic Intelligence Committee, this branch coordinates US participation in the US-UK Travel Folder Program.

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a [redacted] originated from a conversation

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between the Director, [redacted] and the DCI in the spring of 1951. The team now includes a team chief and liaison officer, two geographers to assist in the production of route folders for the [redacted] Travel Folder Program (Para. 6 above and 11 g (1) below), three [redacted] specialists (Para. 18-20 below), two economic research officers, and a clerical assistant. It has been clearly established that the close working relationship between [redacted] and ORR has materially contributed to improvement in intelligence appreciations made both by ORR and by [redacted]. Joint papers have been written, and working drafts of papers have been exchanged. Advance notice of intelligence being developed by [redacted] has permitted ORR in several cases to prepare data for use by senior US negotiators that anticipated arguments presented by [redacted] representatives

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Denmark. [redacted] Work of the two geographers has been responsible for the collection of much valuable intelligence information in the USSR and satellite countries.

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b The five ORR officers [redacted] are assigned to Strategic Division of the Office of Current Intelligence and to Scientific and Technical Division of the Office of Scientific Intelligence. Advantages accruing to the Agency have included: improved collection by elements under Deputy Director / Plans, because of closer guidance; improved exploitation of defectors and returnees; an appreciable increase in raw economic intelligence from sources [redacted] and broadening of experience for the ORR officers. 25X1A6a

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c The [redacted] group of four [redacted] specialists has been a unique source of intelligence from dis-

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d The single ORR officer [redacted] was stationed there by agreement between the [redacted] and the DCI following a CIA mission to [redacted] in September of 1952; this officer represents Deputy Director / Intelligence at [redacted] ORR has already improved its capabilities for Far East Research by being able to draw on the knowledge and experience of [redacted] 25X1X7

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III. COORDINATION AREA

8. The Chief, Coordination, is responsible for directing the activities of the Economic Intelligence Committee (EIC) Secretariat, Basic Division, Economic Defense Division, and Techniques and Methods Division. He serves as Vice Chairman of the EIC and as CIA representative on the Executive Committee of the Economic Defense Advisory Committee (Par. 15 below). Authorities for each of these activities are separately cited below.

9. The authority for CIA activity in the coordinating of economic intelligence derives from NSCID 15, particularly paragraphs 1, 2, and 3, which directive was originally proposed by DCI in the report of a survey of US foreign economic intelligence that he was directed to make by NSC 282. DCI has delegated this CIA responsibility (currently, by CIA R 1-130, 6 f) to Office of Research and Reports. Specific instructions for organizing the Economic Intelligence Committee, and for CIA's assuming secretariat responsibilities are found in IAC-D-22/1, revised, approved by the IAC 29 May 1951, and for continuing EIC activity in DCID 15/1, Par. 3 approved by the IAC 14 September 1954.

10. The EIC Secretariat provides continuing staff support for the EIC, including: giving guidance to subcommittees and working groups; review of subcommittee and working-group reports and surveys prior to presentation to the EIC; recommending to the EIC survey methods for determining the effectiveness of the programs and facilities of the intelligence community in meeting national security requirements for foreign economic intelligence, the availability and quality of economic research studies and information; undertaking of such surveys as the EIC directs; recommending preparation of studies on priority economic-intelligence problems; maintenance of communication among EIC elements; preparation of EIC agenda, minutes, and progress reports; and furnishing other secretariat services required by the EIC in fulfillment of its terms of reference.

11. Prior to NSC Action 282 and the establishment of the Economic Intelligence Committee, the major functions of the EIC as outlined below were not performed on any systematic basis, anywhere within the US Government.

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a Production of Coordinated Studies of National Security Importance

The EIC produces coordinated studies, either at the request of high-level consumers such as the Intelligence Advisory Committee, the Office of National Estimates and the Weapons Systems Evaluation Group, or to fill intelligence deficiencies judged critical by the EIC itself. The production of these studies by the EIC insures that the best intelligence available within the government is brought to bear on the problems at hand and that there is an appropriate division of responsibility in the preparation of these studies.

b Rationalization of the Total Governmental Economic Intelligence Research Effort

The EIC inventories the professional personnel within the US Government principally concerned with economic research, and lists systematically all significant economic research projects on the Soviet Bloc through the SECRET classification, in an effort to take stock of the current situation in economic research throughout the government. In addition, the EIC arranges through its subcommittees to have the top professional personnel in the several economic fields agree on the most critical research deficiencies in these fields, and arranges for an informal allocation of responsibilities to fill these deficiencies. This is resulting not only in considerable savings of money through elimination of duplication, but also in some reassignments of responsibility and a better economic intelligence product. Recommendations for obtaining even greater efficiency in this field of intelligence production are in formulative stages.

c Improvement of Collection and Coordination through its Subcommittee on Requirements and Facilities for Collation

The EIC has taken numerous steps to improve the coordination of collection guidance and the arrangements for certain phases of intelligence collation. The work of this subcommittee represents the first systematic interagency effort in this field since 1947. A few of the accomplishments of this committee are listed below.

(1) Coordinated guidance to the

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(2) Coordination of intelligence requirements for the State Department Comprehensive Economic Reporting Program.

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(3) Coordination of special economic reporting guides to Foreign Service officers behind the Iron Curtain.

(4) Preparation of a comprehensive study of Washington coordination of collection guides.

(5) Preparation of a basic study of the requirements for handling of foreign language materials, resulting in the issuance of NSCID 16.

CIA participation in the functions indicated above is in compliance with the provisions of NSCID 15.

12. Basic Intelligence Division is responsible for administering the NIS program. Basic authority is from NSCID 3, 13 January 1948, Par. 1, delegated to Office of Research and Reports by CIA R 1-130, 6 j. Standard instructions for preparation, including assignment of production responsibilities, were approved by the IAC (Memo DCI to Ex Sec'y NSC, 13 December 1948) and by the NSC (Memo Actg. Ex. Sec'y NSC to DCI 28 December 1948). Publication priorities are determined by currently governing directives from the Joint Chiefs of Staff. Dissemination outside the IAC is controlled by the IAC through issuances in the IAC-D-45 series. The interagency NIS Committee, of which Chief, Basic Division, is chairman, determines, conformably to the above-cited directives, production and maintenance schedules, allocation of production responsibilities within agencies, and dissemination requirements.

13. Basic Intelligence Division ascertains interdepartmental interests in basic intelligence and, in collaboration with appropriate agencies, establishes requirements for its collection, production, and maintenance under the NIS Program; develops, in collaboration with appropriate agencies, the policies and procedures, the allocation of production responsibilities, the production and maintenance schedules, and the dissemination requirements for the NIS Program; administers the NIS Program, including the over-all coordination, the advisory direction of the producing components, and the review, editing, and publication of NIS material. Specific functions of the three branches of this division are:

Editorial Branch: Final correlation, review, and editing of NIS material; advice and instruction to producing components in respect to NIS requirements, production, and maintenance; determination of qualitative adequacy of NIS material.

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Review Branch: Regional analysis, correlation, and review of NIS material; regional monitoring of NIS maintenance program; surveillance of general regional situations affecting basic intelligence requirements.

Publication Branch: Correlation and review of NIS maps and graphics; advice and instruction to producing components in respect to NIS map and graphic requirements, production, and maintenance; supervision of NIS gazetteer program; preparation of NIS material for publication; establishment of NIS printing requirements and press runs.

1A. There is vital need for comprehensive basic intelligence in the event of another war. No one can predict the area of such a conflict. The only safeguard is full and timely intelligence on all foreign countries and areas of the world. That is the fundamental mission of the NIS Program.

Comprehensive basic intelligence is also urgently needed in this cold war period as a basis for sound national intelligence estimates and strategic plans. To this end the NIS is produced in accordance with current priorities established by the Joint Chiefs of Staff. The final printed NIS represents only a portion of the intelligence made available under the operation of the NIS Program. The stimulation of collection activities to fill "gaps" existing in the intelligence files of all the intelligence agencies has provided a great new reservoir of information. In order to provide an adequate background for the information used in any published NIS considerably more detail is collected than appears. This detail is today providing an invaluable source for the day-to-day and operational intelligence requirements of the agencies concerned with national defense.

In substance, the NIS Program acts across-the-board to guide and stimulate field collection and file collation without awaiting crash operations to set them in motion. Moreover, the allocations of production responsibilities develop a highly effective division of labor consonant with the specialized capabilities of the participating agencies. Duplication is minimized; existing capabilities in the Government are used and strengthened. Fundamental in the broad accomplishment of the NIS Program has been the drawing together of some forty different government activities into a coordinated effort towards the fulfillment of the basic intelligence requirements of the Government in time of peace and war.

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15. The Economic Defense Division provides intelligence needed by agencies of the US Government charged with administration of economic-defense policy and operations. This activity has been reinforced by NSC policy directives on economic defense such as 104/2, of 12 April 1951, which outlined the US policies and programs in the economic defense field and indicated the type of intelligence required, (as supplemented by the Fourth Progress Report to this directive) and 152/3 of 6 November 1953 which placed emphasis upon improvement in the availability and utilization of current intelligence in the enforcement of controls. When the interdepartmental Advisory Committee on Requirements (later named the Advisory Committee on Export Policy) and its Operating Committee were formed, the Secretary of Commerce requested the DCI by letter of 22 August 1949 to assure CIA participation in the interagency effort in order to assure "adequacy of intelligence support to effective administration and achievement of national security objectives." On 13 December 1949, the Assistant Secretary of Commerce again wrote the DCI requesting that CIA extend its participation to include a representative on the R Procedure Committee to provide intelligence necessary for the screening of export licensing applications. In November, 1951, the Director for Mutual Security (and Administrator of the Battle Act) established a Mutual Trade Security Advisory Committee to assist in carrying out provisions of the Battle Act and to assist him on related matters. CIA was requested to provide a standing member of this committee. Later this group was replaced by the Economic Defense Advisory Committee (EDAC) for which CIA was asked to continue its representation. In April, 1952, the Director of Central Intelligence received letters from both the Secretary of State and the Director for Mutual Security noting the importance of intelligence support to the economic defense program and requesting CIA to coordinate this intelligence support in accordance with NSCID 15. In addition, the letters proposed the establishment by CIA of an Intelligence Working Group (now the Economic Defense Intelligence Committee) /EDIC/ to provide the full and continuing intelligence support required for the policy and action agencies of the economic defense structure. The establishment of this working group was formalized by the IAC in IAC D 53/1, of 25 July 1952, as amended. More recently the economic defense community established the Diversion Control Net, an interagency body under the Economic Defense Advisory Committee, which was charged with providing case studies to support the enforcement of economic defense controls. On the basis of a recommendation by the Intelligence Working Group (now EDIC) the EDAC Executive Committee, in two separate actions, requested that CIA provide the day-to-day economic intelligence support required to support the Diversion Control Net, (ED/EC D-37/3 of 20 October 1953, and EDAC D-89 of 14 May 1954). A request for CIA support of the "name" intelligence

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program carried out by the Administrative Action Panel also came from the EDAC Executive Committee, (ED/EC D-21 of 19 May 1953). The general responsibility of the Economic Defense Division detailed in the foregoing is assigned to ORR by R 1-130, paragraph 6 g.

16. Economic Defense Division furnishes the chairman and secretariat for the interagency Economic Defense Intelligence Committee, which supports economic-defense activities. It also provides the intelligence representation on the Diversion Control Net, which implements the US economic-defense enforcement program. The division produces intelligence on clandestine trade and financial transactions of the Soviet Bloc, coordinates intelligence produced by other ORR divisions on the strategic importance to the Soviet Bloc of specific commodities and industries, and produces other intelligence studies related to specific economic-defense problems. It mobilizes intelligence about foreign firms and individuals engaged in financial and foreign trade transactions with the Soviet Bloc contrary to US security interests, and maintains a central reference service on transactions that are, or are suspected of being, in evasion of Free World economic-defense measures. This division has three subordinate units of branch level, which function as follows:

Support Staff assists the division chief and the branch chiefs in planning and coordinating division and Economic Defense Intelligence Committee production and support work.

Strategic Controls Support Branch provides agencies of the US Government with intelligence for the development and application of export controls and ancillary economic defense measures against the Soviet Bloc.

Strategic Trade Branch provides agencies of the US government with intelligence, for use in the enforcement of securities trade controls, on traders and transactions in circumvention or violation of these trade controls.

17. The coordination responsibilities of CIA in this field of economic-defense intelligence are derived from NSCID 15, and specifically supported by the agreement of participating agencies to the existing arrangements. The intelligence support rendered by Economic Defense Division, drawing on the Economic Research Area of ORR for commodity studies and other research

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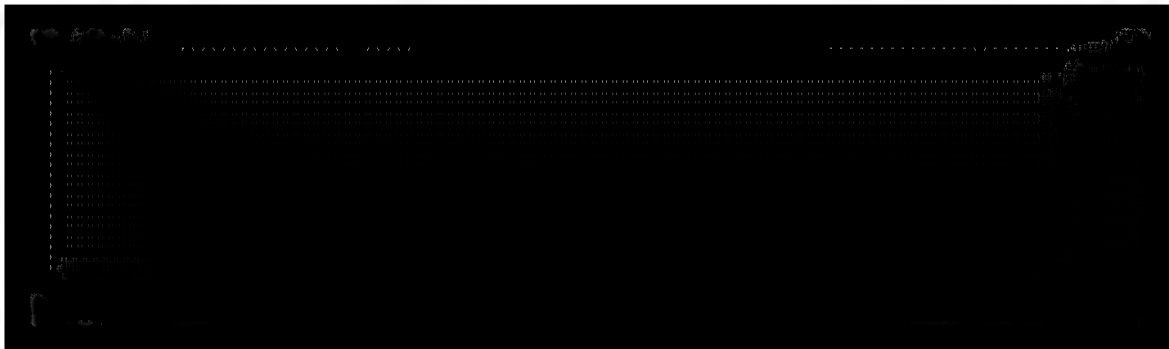
papers related to the economy of the Soviet Bloc, is in accordance with CIA responsibilities for economic research on the Bloc as outlined in DCID 15/1. The service rendered by the Economic Defense Division through its "name" intelligence files on individuals engaged in clandestine trade and its day-to-day economic intelligence support for the Diversion Control Net are in accordance with CIA's responsibility to provide services of common concern which can best be performed centrally. The efficiency of these central arrangements has been recognized both by the other producing intelligence components and by the policy and action agencies in their recommendation and acceptance of the CIA role in these activities.

18. The Techniques and Methods Division is responsible for ORR exploitation of [REDACTED] CIA's intention to explore this field was announced by the DCI to the IAC in its meeting of 22 January 1951. Following an interagency survey by ORR and the report and recommendations thereon, the Agency Project Review Committee approved Project ORR 152-52 authorizing the establishment of a [REDACTED] and setting up the Techniques and Methods Division to carry out the program. Memorandum from Deputy Director / Intelligence to Assistant Directors Office of Operations and Office of Research and Reports 23 July 1952 defined responsibilities between the two Offices. Current Agency authorization appears in R 1-130, 6 h. Working arrangements with G-2 were formalized by exchange of memoranda: Assistant Chief of Staff G-2 to DCI 16 May 1952 and DD/I for DCI to Assistant Chief of Staff G-2 6 June 1952. Director Naval Intelligence and A-2 indicated their desire to continue cooperation on an informal basis.

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## IV. ECONOMIC RESEARCH AREA

21. The Chief, Economic Research, is responsible for that part of the ORR mission concerned with production of economic intelligence on the Soviet Bloc. Authority for these undertakings proceeds from the National Security Act of 1947, NSC 1, and the NSC Action on NSC 50, cited in Par. 1, above; from NSC 15, particularly Par. 4, directing CIA, as a service of common concern, to conduct such research and produce such foreign economic intelligence as may be required to supplement that produced by other agencies and to fulfill IAC requests; from DCID 15/1, which assigns to CIA the responsibility for all economic intelligence on the Soviet Bloc, excepting only such military intelligence specialties as production of military end-items, shipping, and target analyses, and directs CIA to produce such independent supplementary studies as are needed to develop integrated intelligence on the Soviet Bloc economies as a whole; and from Agency R 1-130, 6, particularly subparagraphs b, c, and e.

22. At present, approximately two-thirds of economic intelligence production in ORR is undertaken in direct support of various consumers. The largest single share goes to support the Office of National Estimates in contributions to National Intelligence Estimates; other consumers include the economic defense community, the Office of the Secretary of Defense, CIA's Office of Current Intelligence, units under the CIA Deputy Director / Plans, the National Intelligence Surveys, and the Director and Deputy Director of CIA. For the military services, ORR has undertaken to fill the bulk of the priority intelligence deficiencies identified by the various subcommittees of the Economic Intelligence Committee. The remaining one-third of available research effort is expended in indirect support through production of intelligence studies and analyses clearly needed to improve national intelligence; the results of such production are embodied in contributions to various National Intelligence Estimates. The method of research employed is to analyze the Soviet economies as a whole in depth, taking account of various inter-relationships. It has been the experience of ORR that, in the interests of efficiency, economy, and accuracy of resulting intelligence, the analysis of the Soviet Bloc economy can best be accomplished centrally.

23. The Economic Area includes the Chief's office, three supporting staffs, and four operating divisions. The Area mission includes both basic research and projects in support of other CIA offices and of interagency groups. All divisions may be called upon to provide secretariats for EIC subcommittees in their fields of responsibility, and each is responsible for contributing, in its field, to national estimates, to current support of the Office of Current Intelligence, to the economic chapters of the NIS for Soviet

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Bloc countries, and to the coordination of economic intelligence in the US Government.

24. The Publications Staff provides assistance in the preparation of manuscript material, edits approved manuscripts, and arranges for the publication of intelligence reports, within the Economic Area, and, on request, provides similar services for the Coordination Area.

25. The Support Staff furnishes staff guidance and leadership in utilization of special intelligence sources within the Economic Area, and serves as a focal point for Office matters in connection with special intelligence, including satisfaction of requirements, security problems, and liaison with the National Security Agency.

26. The Planning and Review Staff provides officers to assist Chief, Economic Research in initiating and monitoring projects and in reviewing completed manuscripts for substance. The staff further supports the Chief and assists the divisions in planning the Area research program. A section of this staff maintains the Economic Estimates File, prepares and keeps current certain statistical material that is the responsibility of the Area to produce, and reviews reports for statistical consistency. A section of this staff is also charged with support of the Office of Current Intelligence and with the production and review of current economic intelligence memoranda for OCI and for appropriate distribution in the community.

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## V. GEOGRAPHIC RESEARCH AREA

31. The activities of the Geographic Research Area have, except for Photo Intelligence Division, an organizational history reaching back before the beginnings of CIA. The cartographic function had its beginning early in the existence of the Office of Strategic Services and the map-library function began shortly thereafter. Similar functions were being performed in the Division of Geography and Cartography, Department of State, during the war years. The map-intelligence and geographic research functions were organized in OSS in 1944. These geographic activities went to State Department when OSS was broken up by Executive Order 9621, 20 September 1945, and were joined to the existing Division of Geography and Cartography to become the Department of State's Geography Division. The three activities -- cartography, map intelligence and geographic research, and map library -- were transferred to Central Intelligence Group as of 1 July 1947 by memorandum of agreement between State and CIG, following approval by the National Intelligence Authority on 26 June 1947, and assigned to Office of Reports and Estimates, which became Office of Research and Reports by CIA General Order No. 37, 13 November 1950. The Graphic Branch of Cartography Division, shortly to go to Office of Current Intelligence, was transferred from another CIA unit in 1951. Photo Intelligence Division was formally authorized by the Agency Projects Review Committee on 25 July 1952 in their approval of a proposed T/O and budgetary provision. Current Agency authorization is R 1-130.6 1.

32. The Chief, Geographic Research, is responsible for the development, programming, and production of geographic research, mapping intelligence, special cartographic and graphics production, photo intelligence and interpretation, and for coordinating procurement of geographic and map intelligence and map reference materials, including maintenance of a map reference service. These programs and services are carried out by the four component divisions of the Area. In addition, the Area fosters coordination of the geographic and photo-intelligence effort within the Government and assists in development of coordinated requirements reflecting the priorities of CIA and other intelligence agencies in those fields.

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33. The Cartography Division provides cartographic and graphic support to finished intelligence production, high-level briefings [REDACTED]. Through its activities in the coordination of the NIS base mapping program and other inter-Office and inter-Agency support, this division establishes standards of cartographic presentation and promotes presentation of intelligence data in cartographic and graphic form. Assignments to branches are:

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35. The Map Library Division maintains and develops on a continuing basis a comprehensive library providing a current world-wide coverage of foreign special-subject maps, together with strategic map series and other map reference materials for intelligence use by CIA and other intelligence agencies. The division chief, as the Department of State Special Assistant for Maps, provides substantive direction and leadership for the Department of State geographic attache program and chairs the Inter-Departmental Map Procurement Coordinating Committee. Functions are assigned to branches as follows:

Processing Branch: catalogues all maps, atlases, gazetteers, and geographic and cartographic volumes filed; maintains the stock collection of CIA maps; arranges for the distribution of information on acquisitions; maintains the several collections and reference files and a circulation desk; conducts liaison between Map Library and the various map depositories.

Procurement Branch: procures maps and related materials on foreign areas through State Department, CIA, and other channels; coordinates and sends to the field the requirements of the agencies participating in the Inter-Agency Map Procurement Committee; gives professional support to the geographic attaches in the field.

Reference Branch: provides a complete map-reference service to CIA and to the Department of State based on holdings in this and other US Government Map libraries, and provides a specialized map-reference service to other members of the intelligence community based on holdings of this library only.

25X1C10b 36. The Photo Intelligence Division provides photographic-intelligence support for intelligence activities in the economic, geographic, scientific, and [REDACTED] fields within the Agency and develops, through training of analysts in other components, a general working capability within the Agency in the utilization of photographic information. This division also develops improved photo-intelligence techniques and specialized intelligence requirements for photo reconnaissance. The division's two branches,

Industrial Branch and Geographic Branch, provide photographic-intelligence reports, data, research services, and training in support of CIA as they relate to industrial installations and to physical and cultural geographic factors respectively.

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OFFICE OF RESEARCH AND REPORTS

Supplemental Information for the Clark Committee

TAB B. Numerical Notation of Actual On-board Count of Personnel  
as of 31 October 1954

1. Office, Office of the Assistant Director, Office Staffs,  
and Area totals
2. Coordination Area
3. Economic Research Area
4. Geographic Research Area

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OFFICE OF RESEARCH AND REPORTS

Supplemental Information for the Clark Committee

243 C. Statement Concerning the 1955 Budget of Office of Research and Reports and its Divisions

1. Office of Research and Reports total, Office of the Assistant Director, Office Staffs, and Area totals
2. Coordination Area
3. Economic Research Area
4. Geographic Research Area



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TAB D. List of Publications

1. Production of the Projects Control Staff, 2 pp.
2. Intelligence Information Staff, 1 p.
3. Production of Coordination Area
  - a. Economic Defense Division, 2 pp.
  - b. Products of the Economic Intelligence Committee, 3 pp.
  - c. Products of the Economic Defense Intelligence Committee, 2 pp.
4. Products of Economic Research Area, 3 pp.
5. Products of Geographic Area, 5 pp.

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SECRETPRODUCTION OF THE PROJECTS CONTROL STAFF. ORR

<u>Name and Authority</u>	<u>Size and Frequency</u>	<u>Description of Contents</u>	<u>Production</u>
<u>Status of Projects Report</u> (Secret) Authority: CIA Regulation 1-130 and Paragraph 5, (latest revision 10 Aug 54)	Averages 30 pages in length Published quarterly	A listing of reports and maps disseminated and of projects and maps in pro- gress, which are generally available.	250 copies (4 reports a year)
<u>Annex to Status of Projects</u> <u>Report (Secret--CIA Internal</u> <u>Use Only)</u> Authority: CIA Regulation 1-130 and Paragraph 5	Averages 22 pages in length Published quarterly	A listing of reports and maps completed and of pro- jects and maps in progress, which are for limited or special distribution. Also lists projects deferred and cancelled.	100 copies (4 reports a year)
<u>Supplement to Status of</u> <u>Projects Report (Secret)</u> Authority: CIA Regulation 1-130, Paragraph 5	Averages 2 pages in length Published monthly, except for last month of each quarter	A listing of reports and maps disseminated during the month, which are generally available.	250 copies (8 reports a year)

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S-E-C-R-E-TPRODUCTION OF THE PROJECTS CONTROL STAFF, ORR (Cont.)

<u>Name and Authority</u>	<u>Size and Frequency</u>	<u>Description of Contents</u>	<u>Production</u>
<u>Supplement to Annex to Status of Projects Report (Secret--CIA Internal Use Only)</u>  <u>Authority: CIA Regulation 1-130, Paragraph 5</u>	Averages 10 pages in length  Published monthly, except for last month of each quarter	A listing of reports and maps completed during the month, which are for limited or special distribution. Also lists new projects initiated and projects deferred and cancelled.	100 copies  (8 reports a year)
<u>List of Reports and Maps Completed (Secret--CIA Internal Use Only)</u>  <u>Authority: CIA Regulation 1-130, Paragraph 5</u>	Averages 25 pages in length  Published semi-annually	A listing of <u>all</u> reports and maps completed over a six-month period.	100 copies  (2 reports a year)

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INTELLIGENCE INFORMATION STAFF, ORR

<u>Name and Authority</u>	<u>Size and Frequency</u>	<u>Description of Contents</u>	<u>Production</u>
<u>Comprehensive Economic Requirements</u> (A manual) (Secret)  <u>Authority:</u> CIA Regulation 1-130, Paragraph 5 (latest revision 10 Aug 54)	Average 100 pages in length  Revision subject to later determination	A guide to intelligence collection requirements of ORR in specific areas or countries of the Soviet Orbit.	250 copies  (Approx. one issue a year)
Informal Memorandum (Secret)  <u>Authority:</u> CIA Regulation 1-130, Paragraph 5	Average 30 pages in length  Revised at need as determined on basis of semi-annual review	Support to EIC Subcommittee on Requirements Travel Folder Program. Town briefs or route journeys in the USSR, and country questionnaires on the European Satellites. For the use of all EIC Sub- committee members and [REDACTED]	35 copies (dittoed)  (Approx. 50 items a year; 127 folders to be serviced)
25X1X7			

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Name and Location	Size and Frequency	Description of Contents	Production
<u>Economic Intelligence Report</u> (Usually Secret) (occasionally Top Secret) Short Title - CIA/RR  <u>Authority:</u> CIA Regulations 1-130, Paragraph 5 (latest revision 10 Aug 1954) and 51-550	Averages 126 pages in length  Published at irregular intervals throughout the year	A basic economic intelligence report representing extensive research. It may cover a broad field of economic concern, a specific economic activity such as transportation, or a single commodity or product such as railroad locomotives. It is intended for the use of the intelligence community and for use at policy-making levels. Coverage is limited to the Soviet Bloc or its components.	Average 140 copies  (Approx. 35 reports a year)
<u>Provisional Intelligence Report</u> (Usually Secret; occasionally Top Secret) Short Title - CIA/RR PR  <u>Authority:</u> CIA Regulations 1-130, Paragraph 5 and 51-550	Average 50 pages in length  Published at irregular intervals throughout the year	A preliminary version of an intelligence report or of certain parts of an extended project. It may include much that is tentative and exploratory, but is intended for review by experts and consideration at policy-making levels. Coverage is limited to the Soviet Bloc or its components.	Average 140 copies  (Approx. 55 reports a year)

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PRODUCTS OF ECONOMIC RESEARCH AREA, ORR (Cont.)

<u>Name and Authority</u>	<u>Size and Frequency</u>	<u>Description of Contents</u>	<u>Production</u>
<u>Intelligence Memorandum</u> (Classification Varies) Short Title - CIA/RR IM  <u>Authority:</u> CIA Regulations 1-130, Paragraph 5 and 51-550	Average 22 pages in length  Published at irregular intervals throughout the year	Brief, timely and interpretative statements of finished economic intelligence prepared especially for consideration at policy-making levels.	Average 140 copies  (Approx. 25 memoranda a year)
<u>Research Aid</u> (Classification Varies)  <u>Authority:</u> CIA Regulations 1-130, Paragraph 5 and 51-550	Average 38 pages in length  Published at irregular intervals throughout the year	Systematically arranged data for reference use by economic analysts.	Average 140 copies  (Approx. 15 a year)
<u>Current Support Memorandum</u> (Classification Varies) Short Title - CSM  <u>Authority:</u> CIA Regulation 1-130, Paragraph 6 (c)	Average 3 pages in length  Issued at irregular intervals throughout the year	Brief, timely items of current interest. Not considered finished intelligence. Informally prepared and disseminated, subject to approval of OGI.	Average 90 copies  (Approx. 4 items a week)

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PRODUCTS OF ECONOMIC RESEARCH AREA, ORR (Cont.)

<u>Name and Authority</u>	<u>Size and Frequency</u>	<u>Description of Contents</u>	<u>Production</u>
<u>Miscellaneous Project</u> (Usually Secret) Short Title - MP  Authority: CIA Regulation 1-130, Paragraph 5	Average 15 pages in length	Unfinished intelligence prepared usually in response to a request from outside CIA.	Typescript to requester only  4 in 1954
<u>Internal Project</u> (Usually Secret) Short Title - IP	1. Average 108 pages in length  2. Average 10 pages in length  Both issued at irregular intervals throughout the year	Economic contributions to national intelligence estimates on the Soviet Bloc.  Other miscellaneous papers prepared in support of other CIA components.	Average 50 copies (Approx. 12 a year)  Typescript to requester only. (Approx. 50 a year)

Note: NIS contributions are not represented in these computations, since it is too early in the ORR program of participation to arrive at an experience base. However, they will represent a considerable portion of current and future research production.

Missing -

Reg. Area Publs.

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PRODUCTS OF GEOGRAPHIC AREA - OORCARTOGRAPHIC DIVISION

<u>Name and Authority</u>	<u>Size and Frequency</u>	<u>Description of Contents</u>	<u>Production</u>
<u>Maps</u> (Classification Varies) <u>Authority:</u> CIA Regulation 1-130, Paragraph 6 (1) (latest revision 10 Aug 54)	1 sheet Published at irregular intervals throughout the year	Maps in support of intelli- gence production of CIA and other IAC agencies.	Average 300 copies (Approx. 500 maps a year)
<u>Charts</u> (Classification Varies) <u>Authority:</u> CIA Regulation 1-130, Paragraph 6 (1)	1 sheet Produced at irregular inter- vals throughout the year	Charts in support of intelligence production of CIA and other IAC agencies.	Average 300 copies (Approx. 300 charts a year)
<u>Visual Aids (Graphics)</u> This function not reported here in view of recent transfer to OGI.			

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PRODUCTS OF THE COORDINATION AREA, ONE

ECONOMIC DEFENSE DIVISION

<u>Name and Authority</u>	<u>Size and Frequency</u>	<u>Description of Contents</u>	<u>Production</u>
Memorandum (Usually Secret)  Authority: CIA Regulation 1-130, Paragraph 5 (latest revision 10 Aug 54)	Averages 2 pages in length  Issued at irregular intervals throughout the year	Diversion Control Net (DCN) transaction cases. Correlated intelligence on illicit trade transactions.	Average 10 copies  Approx. 325 cases a year
Memorandum (Usually Secret)  Authority: CIA Regulation 1-130, Paragraph 5 (latest revision 10 Aug 54)	Averages 2 pages in length  Issued at irregular intervals throughout the year	Correlated intelligence relating to individuals and firms and their participation in illicit trade transactions. Disseminated through EDIC to action agencies on clandestine trade.	Average 10 copies  Approx. 130 papers a year
Memorandum (Usually Secret)  Authority: CIA Regulation 1-130, Paragraph 5 (latest revision 10 Aug 54)	Averages 5 pages in length  Issued at irregular intervals throughout the year	Transport controls intelligence support. Background intelligence for shipping controls enforcement.	Average 10 copies  Approx. 25 papers a year

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PRODUCTS OF THE COORDINATION AREA, ORR (Cont.)

<u>Name and Authority</u>	<u>Size and Frequency</u>	<u>Description of Contents</u>	<u>Production</u>
<u>Working Paper (Usually Secret)</u> <u>Short Title - WP</u> <u>Authority: CIA Regulation 1-130, Paragraph 5 (latest revision 10 Aug 54)</u>	Averages 10 pages in length Issued at irregular intervals throughout the year	Intelligence support to JOC and FEEDWG (Far East Economic Defense Working Group) on commodities, and dealing with exceptions, enforcement, and illegal movement of strategic items.	Average 20 copies Approx. 50 pages a year

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S E C R E T

PRODUCTS OF THE ECONOMIC INTELLIGENCE COMMITTEE  
Secretariat Provided By Staff Of Chief, Coordination Area, ORR

<u>Name and Authority</u>	<u>Size and Frequency</u>	<u>Description of Contents</u>	<u>Production</u>
<u>EIC Report (Secret)</u> Short Title - EIC-R  <u>Authority:</u> NSCID-15, 22 June 1951, and IAC- D-22/1 (revised 29 May 1951)	Average - 18 pages in length  Published at irregular inter- vals throughout the year	Major reports of broad scope, dealing with significant economic issues which require coordinated consideration of the entire economic intelligence community.	150 copies  (Approx. 4 reports a year)
<u>EIC Survey (Secret)</u> Short Title - EIC-S  <u>Authority:</u> NSCID-15, 22 June 1951, and IAC- D-22/1 (revised 29 May 1951)	Average - (a) 5 pages in length (b) 200 pages in length (c) 3 pages in length  Published periodically or as need develops	Coordinated surveys of specialized economic intelligence research and facilities, including (a) surveys of priority gaps in research and collection, (b) inventories of economic production, and (c) inven- tories of professional personnel.	(a) 50 copies (b) 200 copies (c) 150 copies  (Approx. - (a) 15 surveys a year, (b) 2 surveys a year, (c) 1 survey a year)
<u>EIC Working Paper (Secret)</u> Short Title - EIC-WP  <u>Authority:</u> NSCID-15, 22 June 1951, and IAC- D-22/1 (revised 29 May 1951)	Average - 37 pages in length  Issued only under unusual circumstances (see Description)	Tentative reports which lack either conclusive findings or full EIC con- currence.	30 copies  (Approx. 2 working papers a year)

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PRODUCTS OF THE ECONOMIC INTELLIGENCE COMMITTEE (Cont.)

<u>Name and Authority</u>	<u>Size and Frequency</u>	<u>Description of Contents</u>	<u>Production</u>
<u>EIC Subcommittee Report</u> (Secret) Short Title - EIC-SR  Authority: NSCID-15, 22 June 1951, and IAC- D-22/1 (revised 29 May 1951)	Average - 30 pages in length  Published at irregular inter- vals	Formal reports dealing with a specific field of economic activity, and usually of less significance.	150 copies  (Approx. 2 re- ports a year)
<u>EIC Subcommittee Working Papers</u> (Secret)  Authority: NSCID-15, 22 June 1951, and IAC- D-22/1 (revised 29 May 1951)	Average - 20 pages in length  Published at irregular inter- vals throughout the year	Summaries of intelligence information, methodologies, and conclusions (on various areas of economic speciali- zation) used by major producing offices - which are distributed for the general information and use of other offices in the intelligence community.	30 copies (dittoed)  (Approx. 6 working papers a year)

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PRODUCTS OF THE ECONOMIC INTELLIGENCE COMMITTEE (Cont.)

Name and Authority	Size and Frequency	Description of Contents	Production
<p><u>Summary Descriptions of Intelligence Facilities and/or Arrangements (Secret)</u></p> <p>Authority: NSCID-15, 22 June 1951, and IAC-D-22/1 (revised 29 May 1951)</p>	<p>Average - 20 pages in length</p> <p>Published at irregular intervals</p>	<p>Descriptions of specialized facilities, registers, arrangements for coordination, etc., available to the community. These present an integrated picture of coordinated arrangements for the information of individual intelligence offices.</p>	<p>175 copies</p> <p>(Approx. 3 reports a year)</p>
<p><u>Manuals, Catalogs, and Working Guides (Secret)</u></p> <p>Authority: NSCID-15, 22 June 1951, and IAC-D-22/1 (revised 29 May 1951)</p>	<p>Average - 50 pages in length</p> <p>Published at irregular intervals</p>	<p>Inter-agency catalogs of specialized requirements, listings of collection and integrated manuals, etc. for guidance of the separate components of the intelligence community.</p>	<p>200 copies</p> <p>(Approx. 2 reports a year)</p>
<p><u>Formal Contributions to Inter-agency Collection Programs (Secret)</u></p> <p>Authority: NSCID-15, 22 June 1951, and IAC-D-22/1 (revised 29 May 1951) - IAC-D-59/1, (14 Jan 53)</p>	<p>Average - 5 pages in length</p> <p>Issued at irregular intervals throughout the year</p>	<p>Statements of the coordinated requirements of the economic intelligence community for specific sources of collection such as Travel Folder Program, the Coordinated Economic Reporting Program (of State Department), reporting from Peripheral Areas, etc.</p>	<p>30 copies</p> <p>(Approx. 50 reports on all programs a year)</p>

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PRODUCTS OF THE ECONOMIC DEFENSE INTELLIGENCE COMMITTEE  
Secretariat Provided By Economic Defense Division, Coordination Area, ORR

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<u>Name and Authority</u>	<u>Size and Frequency</u>	<u>Description of Contents</u>	<u>Production</u>
<p>Authority: For all issuances, IAC-D- 53/1 (25 July 52); IAC-D-53/3 (12 Feb 53); IAC-D-53/3.1 (25 Feb 54)</p> <p><u>Name of Series</u></p> <p>EDIC/WP</p>	<p>Average 18 pages; issued at infrequent intervals</p>	<p>Successive drafts of sub- stantive intelligence studies, circulated to member agencies for review, comment, correction and/or addition of supplemental intelligence.</p>	<p>20 copies (Approx. 4 issues a year)</p>
<p>EDIC/R</p>	<p>Average 18 pages; issued at irregular intervals</p>	<p>Intelligence documents in the form of final reports which the EDIC has approved as such with the consent of originating agency or agencies.</p>	<p>75 copies (Approx. 15 studies a year)</p>

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PRODUCTS OF THE ECONOMIC DEFENSE INTELLIGENCE COMMITTEE (Cont.)

Name and Authority	Size and Frequency	Description of Contents	Production
EDIC/ID	Average 2 pages; issued at irregular intervals	"Spot" intelligence contributions from member agencies, reproduced and furnished to the EDAC-ACEP structure as a service facility.	60 copies (Approx. 20 issues a year)
EDIC/IR	Average 2 pages; issued at irregular intervals	An "intelligence request" submitted by member agencies for EDIC consideration. It outlines subject matter proposed use of intelligence requested, background and references relevant to the request, and specific information and/or EDIC action desired.	20 copies (Approx. 35 requests a year)
EDIC Cases	Average 2 pages; issued at irregular intervals	Translation of an intelligence request (IR) into an approved EDIC project. Differs from an IR in that the case assigns production and/or action responsibilities. A case may be resolved by discussion or may result in EDIC/R, EDIC/-ID or EDIC/MP.	40 copies (Approx. 35 cases a year)

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